

SPACE NEEDED & ELECTRICAL:

Size of trailer: _____

Any damages done to the River Parks Authority’s electrical infrastructure and/or equipment as a result of a vendor’s act or omission will be the vendor’s responsibility to reimburse the River Parks Authority for the damages. The vendor will be notified within 5 working days of the problem.

If you need more than 50 Amps of electricity, you can be hardwired in. However, **the River Parks Authority’s Licensed Electrical Contractor will perform ALL hardwiring!** Vendors are **PROHIBITED** from hardwiring any items to the River Parks Authority electrical infrastructure and/or equipment.

Any vendor, whose electrical need is no more than 50 Amps of electricity, must be plugged in. There **WILL BE NO** hardwiring of vendors with electrical need lower than 50 Amps.

For electrical needs less than 50 amps, you must have either a 3 prong or 4 prong connection plug. If applicable, which plug do you have:

_____ 3 prong plug _____ 4 prong plug (please check that which applies)

Total Electrical requirements (in amps):

_____ AMPS at (*circle one*): 110 v. / 220 v.

Do you have generator operation capability? Yes ____ No ____

Electrical appliances: Please list electrical appliances, listing those using the heaviest amounts of electricity first. Show their amperage required, and whether they operate at 110 or 220 volts. (Don't forget air conditioners, warming lamps, etc.)

<u>Item</u>	Operating Voltage
	<u>Amps</u> (<u>circle one</u>)
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>
_____	_____ <u>110 / 220 v.</u>

Events You Wish to Work:

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

If accepted as a concessionaire for River Parks events, you must meet the requirements specified on the attached sheet.

River Parks Authority retains sole right to allow any concession to operate within the park. This form is not a contract and implies no authorization to work any River Parks event. If you are accepted, you will receive a written concession contract for that event.

CONCESSIONAIRE'S
SIGNATURE: _____

DATE: _____

POLICIES GOVERNING FOOD CONCESSIONS

(Please keep this information for your reference.)

1. Health Department Requirements

The concessionaire agrees to comply with the Tulsa City-County Health Department requirements for temporary food service operation, including inspection and/or licensing.

2. Fees/Commission

The Authority will charge the flat fees payable five (5) days prior to event OR 20 percent of gross sales, payable within ten days of the Event. Flat fees shall be adjusted based on size of event.

3. Beverages

River Parks Authority retains sole and exclusive right to beer concessions and to sell carbonated beverages and water. Concessionaires are specifically prohibited from selling these, but may sell non-carbonated beverages (iced tea, lemonade, coffee, etc.) Concessionaires may sell sport drinks. However, they may only do so in accordance with the product sponsor of that event.

4. Insurance Requirements

During the life of the Concession Contract, the concessionaire shall, at its own expense, maintain in full force and effect, insurance policies written by an insurance company authorized to do business in the State of Oklahoma, in such form and with such endorsements as shall protect Authority against any and all damages, loss, claim, or expenses resulting from the operation of this concession by the concessionaire.

Specifically, the Permittee shall maintain the following insurance coverages:

Worker's Compensation (if applicable): Statutory

Employer's Liability (if applicable): \$100,000 each accident

Comprehensive General Liability

Bodily Injury: \$175,000 individual any single accident

Bodily Injury: \$1,000,000 multiple claimants any single accident

Property Damage: Each Accident, \$50,000; and

Product Liability Insurance: Same as bodily injury.

Comprehensive Automobile Liability

Bodily Injury: \$175,000 individual any single accident

Bodily Injury: \$1,000,000 multiple claimants any single accident

Said policies must specifically name:

1. River Parks Authority, Tulsa, Oklahoma; 2. City of Tulsa, and 3. Tulsa County

as Additional Insureds and granted a Waiver of Subrogation as required by written contract thereunder, and until such policies of insurance reflecting such coverage have been submitted to and approved by Authority, this contract shall be without force or effect.

(Important Note: These three entities must be named as "ADDITIONAL INSUREDS and Waiver of Subrogation". This is not the same as "Certificate Holder!" See your insurance agent--this is the most common reason for rejected certificates.)

5. Indemnification

River Parks Authority, City of Tulsa, and Tulsa County will not be responsible for any accident, damage, theft, or any loss to any person or article employed by or in the possession of the concessionaire while on the grounds of the River Parks Authority.

6. Prohibited Acts

Vendors are prohibited from certain acts. These acts include the display, advertising and/or selling any prohibited items (such as drug paraphernalia, weapons, or other items listed in Title 26, Chapter 1, as prohibited in parks) at events held on the River Parks Authority property.

7. Electrical Issues

Any electrical damages done to the River Parks Authority's electrical infrastructure and/or equipment as a result of a vendor's act or omission will be the vendor's responsibility to reimburse the River Parks Authority for the damages. The vendor will be notified within 5 working days of the problem.

The River Parks Authority's Licensed Electrical Contractor will perform ALL hardwiring! Vendors are **PROHIBITED** from hardwiring any items to the River Parks Authority electrical infrastructure and/or equipment.

8. Oklahoma Tax Commission

Vendors are required to have a sales tax permit with the Oklahoma Tax Commission. Vendor is responsible for collecting and paying fees owed to the Oklahoma Tax Commission for vendor sales at Authority's events.



**FOOD CONCESSION APPLICATION
CONCESSIONAIRE'S INFORMATION**



Name of Your Concession: _____

Please list at least three festivals or events that you have participated in during the last year.

1. Event Name: _____
 Event Location (City): _____
 Event Contact Person: _____
 Phone: (____) _____

2. Event Name: _____
 Event Location (City): _____
 Event Contact Person: _____
 Phone: (____) _____

3. Event Name: _____
 Event Location (City): _____
 Event Contact Person: _____
 Phone: (____) _____

4. Event Name: _____
 Event Location (City): _____
 Event Contact Person: _____
 Phone: (____) _____

